

**MACOMB COUNTY, MICHIGAN**

**SENIOR CITIZENS**

**SENIOR CITIZEN SERVICES**

**HUMAN SERVICES**

210

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**DEPARTMENT PURPOSE:**

To provide services to the older population of Macomb County.

**DEPARTMENT FUNCTIONS:**

The Senior Citizens department provides the following programs to eligible individuals:

- Administration and Senior Services Center serves as the focal point in the County for services, to older people, age 60 and over, and to provide information on all other available services and programs. The Center offers various direct, ongoing supportive services to fill the gaps of existing programs.
- Services department offers outreach help to identify and interact with the elderly needy in Macomb County, professional counselors to provide assistance on personal and emotional problems in an individual, group, or family setting, and services designed to meet the needs of guardians/conservators for the elderly.
- The Elder Abuse Education program provides educational presentations and training to County physicians, medical staff, EMS, fire department staff, police, and other community groups who have direct contact with senior citizens.
- Adult Day Services provides a safe, supervised environment for frail and impaired elderly, offering emotional support, referral services and guidance.
- Legal Assistance provides a continuum of legal help to seniors, age 60 and over, targeting those with the greatest social and economic need. Attorneys conduct community legal education presentations at various places where seniors congregate.

DEPARTMENT POSITION CLASSIFICATIONS	2006 RANGE		AMENDED 2006 BUDGET	2007 BUDGET
	<b><u>SENIOR CENTER &amp; ADMIN</u></b>			
Director, Senior Citizens Services	\$67,645	\$84,556	1	1
Assistant Director, Senior Citizens Services	56,842	71,053	1	1
Senior Center Manager	38,396	47,995	1	1
Program Developer	33,660	42,075	1	1
Senior Secretary	32,997	40,397	1	1
Senior Citizen Victim Liaison	30,475	38,094	1	1
Information & Referral Specialist	27,244	34,055	1	1
Prescription Drug Clerk	26,830	33,882	1	1
Typist Clerk IV	26,830	33,882	1	1
<b>TOTAL</b>			<b>9</b>	<b>9</b>
	<b><u>SR CITIZEN LEGAL SERVICES</u></b>			
Attorney/Coordinator	\$50,492	\$63,115	1	1
Attorney	48,318	60,397	1	1
Paralegal	33,705	38,520	1	1
Typist Clerk IV	26,830	33,882	1	1
<b>TOTAL</b>			<b>4</b>	<b>4</b>

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DEPARTMENT POSITION CLASSIFICATIONS	2006 RANGE		AMENDED 2006 BUDGET	2007 BUDGET
	<u>OUTREACH - TITLE III</u>			
Senior Resource Advocate	\$33,660	\$42,075	1	1
Resource Advocate	32,106	40,133	2	2
TOTAL			3	3
	<u>COUNSELING - TITLE III</u>			
Counselor III	\$46,977	\$58,721	1	1
Counselor (2 PT)	21.01	26.26 /hr	0.8	0.8
TOTAL			1.8	1.8
	<u>PRESCRIPTION RESOURCE</u>			
Prescription Resource Network Assistant	\$26,830	\$33,882	1	1
Typist Clerk I/II (PT)	11.26	14.91 /hr	0.5	0.5
TOTAL			1.5	1.5
	<u>ELDERLY ABUSE PGM</u>			
Elder Abuse Education Project Coordinator (PT)	\$17.30	\$20.35 /hr	1	1
TOTAL SR CITIZENS SERVICES			20.3	20.3
	<u>ADULT DAY SERVICES I</u>			
Supervisor	\$40,975	\$51,218	1	1
Daycare Center Coordinator	35,920	44,900	1	1
Program Activity Coordinator	28,828	36,035	1	1
Account Clerk III	26,475	33,826	1	1
Adult Day Care Program Assistant	17,045	21,307	1	1
Activity Aide (PT)	8.65	10.15 /hr	3	4
TOTAL			8	9

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DEPARTMENT POSITION CLASSIFICATIONS	2006 RANGE		AMENDED 2006 BUDGET	2007 BUDGET
	<u>ADULT DAY SERVICES II</u>			
Daycare Center Coordinator	\$35,920	\$44,900	1	0
Program Activity Coordinator	28,828	36,035	1	1
Adult Day Care Program Assistant	17,045	21,307	1	1
Activity Aide (PT)	8.65	10.15 /hr	2	3
TOTAL			5	5
TOTAL ADULT DAY CARE			13	14
	<u>FOUNDATION GRANT</u>			
Child Care Supervisor (PT)		\$10.50 /hr	1	1
	<u>GRANDPARENTS/GRANDCHILD</u>			
Kinship Care Program Coordinator (PT)		\$20.00 /hr	2	2
Typist Clerk I/II (PT)	11.26	14.91 /hr	1	1
TOTAL			3	3
GRAND TOTAL SR CIT SVCS			37.3	38.3

**MACOMB COUNTY, MICHIGAN**

**2007 BUDGET SUMMARY**

FUND 210        - SENIOR CITIZENS ADMIN  
 ORG 87010,85   - SENIOR CITIZENS SERVICES

ACCOUNT NAME	FUND 210 2005 ACTUAL	2006 CURRENT BUDGET	ACTUAL YTD 12/29/06	2007 BUDGET ADOPTED
TOTAL PERSONNEL EXPENSES	500,816	632,283	642,930	721,453
DATA PROCESSING SUPPLIES	558	1,200	216	1,200
OFFICE SUPPLIES	4,787	6,500	3,007	6,500
BOOKS & PUBLICATIONS	609	1,000	449	1,000
POSTAGE & DELIVERY	56,049	50,000	39,340	50,000
MEMBERSHIP DUES	185	700	664	700
LOCAL TRAVEL	2,501	7,000	4,018	7,000
TRAVEL EXPENSE	2	50	8	50
CONFERENCE & SEMINAR	2,000	0	0	0
NONCLASSIFIED	2,749	0	0	0
PRINT & BINDING	25,432	24,722	19,507	25,000
EQUIPMENT REPAIR & MAINT	3,709	4,073	2,951	4,000
EQUIPMENT RENTAL	131	300	0	300
EMPLOYEE TRAINING	2,583	3,000	845	3,000
SPECIAL PROJECTS	0	2,483	1,800	0
MISCELLANEOUS	513	184	0	250
CONTRACT SERVICES	8,769	17,000	424	0
TOTAL OPERATING EXPENSES	110,577	118,212	73,229	99,000
INSURANCE	3,264	3,766	2,825	4,121
TELEPHONE	13,611	13,918	12,758	14,285
EQUIPMENT RENTAL	3,107	3,081	2,311	2,825
MIS-COMPUTER MAINTENANCE	3,782	3,594	3,295	2,770
MIS-DATA CENTER SERVICES	33,990	44,970	41,223	34,718
TOTAL INTERNAL SVCS COSTS	57,753	69,329	62,410	58,719
CONTRIBUTIONS	0	3,788	3,788	0
TOTAL CONTRIBUTIONS	0	3,788	3,788	0
EQUIPMENT	999	5,248	2,404	0
TOTAL CAPITAL OUTLAY	999	5,248	2,404	0
IN KIND COSTS	108,127	108,127	0	108,127
IN KIND COSTS	108,127	108,127	0	108,127
TOTAL ORGANIZATION	778,272	936,986	784,761	987,299

MACOMB COUNTY, MICHIGAN

2007 BUDGET SUMMARY

FUND 210 - SR SVCS ADULT DAY SERVICES  
 ORG 87080,90 - SENIOR CITIZENS SERVICES

ACCOUNT NAME	FUND 210 2005 ACTUAL	2006 CURRENT BUDGET	ACTUAL YTD 12/29/06	2007 BUDGET ADOPTED
TOTAL PERSONNEL EXPENSES	477,250	555,872	446,110	534,682
DATA PROCESSING SUPPLIES	0	400	91	400
JANITORIAL SUPPLIES	146	50	38	50
OFFICE SUPPLIES	2,514	2,830	1,253	2,900
RESIDENT FOOD	1,747	3,600	1,988	3,600
OTHER SUPPLIES	2,125	2,750	2,018	2,750
BOOKS & PUBLICATIONS	214	470	166	400
MEMBERSHIP DUES	620	620	620	620
LOCAL TRAVEL	2,737	3,380	2,227	3,380
ADVERTISING	0	300	0	300
EQUIPMENT REPAIR & MAINT	50	200	75	200
EMPLOYEE TRAINING	1,652	2,100	749	2,100
MISCELLANEOUS	150	299	28	300
CONTRACT SERVICES	13,150	16,000	11,780	16,000
TOTAL OPERATING EXPENSES	25,104	32,999	21,033	33,000
INSURANCE	2,753	3,011	2,258	3,081
TELEPHONE	4,068	6,629	6,075	6,212
EQUIPMENT RENTAL	899	900	674	900
TOTAL INTERNAL SVCS COSTS	7,720	10,540	9,008	10,193
EQUIPMENT	1,056	2,000	193	2,000
TOTAL CAPITAL OUTLAY	1,056	2,000	193	2,000
TOTAL ORGANIZATION	511,130	601,411	476,344	579,875

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2007 BUDGET SUMMARY

FUND 210 - SR CITIZEN LEGAL SVCS  
ORG 87060 - SR CITIZENS LEGAL SVCS

ACCOUNT NAME	FUND 210 2005 ACTUAL	2006 CURRENT BUDGET	ACTUAL YTD 12/29/06	2007 BUDGET ADOPTED
TOTAL PERSONNEL EXPENSES	293,698	308,640	299,069	331,879
OFFICE SUPPLIES	439	600	291	600
BOOKS & PUBLICATIONS	3,042	2,089	838	2,234
POSTAGE & DELIVERY	0	400	93	400
MI BAR DUES-REIMBURSEMENT	795	795	795	795
LOCAL TRAVEL	1,493	1,300	1,272	1,300
TRAVEL EXPENSE	4	50	0	50
PRINT & BINDING	185	200	89	200
EQUIPMENT REPAIR & MAINT	172	200	147	200
EMPLOYEE TRAINING	963	1,000	142	1,000
MISCELLANEOUS	48	250	73	105
TOTAL OPERATING EXPENSES	7,143	6,884	3,741	6,884
INSURANCE	1,540	1,716	1,287	2,056
TELEPHONE	4,006	3,314	3,038	3,106
EQUIPMENT RENTAL	1,066	1,066	799	1,066
TOTAL INTERNAL SVCS COSTS	6,612	6,096	5,124	6,228
EQUIPMENT	0	1,000	0	1,000
TOTAL CAPITAL OUTLAY	0	1,000	0	1,000
IN KIND COSTS	2,214	2,214	0	2,214
IN KIND COSTS	2,214	2,214	0	2,214
TOTAL ORGANIZATION	309,667	324,834	307,934	348,205

MACOMB COUNTY, MICHIGAN

2007 BUDGET SUMMARY

FUND 210 - SR CITIZEN SERVICES  
ORG 87055 - PRESCRIPTION RESOURCE NETWORK

ACCOUNT NAME	FUND 210 2005 ACTUAL	2006 CURRENT BUDGET	ACTUAL YTD 12/29/06	2007 BUDGET ADOPTED
TOTAL PERSONNEL EXPENSES	9,835	76,622	57,383	81,083
DATA PROCESSING SUPPLIES	0	1,000	0	1,000
OFFICE SUPPLIES	0	500	0	500
LOCAL TRAVEL	62	1,000	164	1,000
EMPLOYEE TRAINING	0	300	0	300
MISCELLANEOUS	0	100	0	100
TOTAL OPERATING EXPENSES	62	2,900	164	2,900
INSURANCE	400	939	704	363
TELEPHONE	467	2,053	1,823	1,864
TOTAL INTERNAL SVCS COSTS	867	2,992	2,527	2,227
EQUIPMENT	0	500	0	500
TOTAL CAPITAL OUTLAY	0	500	0	500
TOTAL ORGANIZATION	10,764	83,014	60,074	86,710

MACOMB COUNTY, MICHIGAN

2007 BUDGET SUMMARY

FUND 210 - SR CITIZEN SERVICES  
ORG 87020,30 - SENIOR CITIZENS SERVICES

ACCOUNT NAME	FUND 210 2005 ACTUAL	2006 CURRENT BUDGET	ACTUAL YTD 12/29/06	2007 BUDGET ADOPTED
TOTAL PERSONNEL EXPENSES	397,411	378,399	308,484	367,546
OFFICE SUPPLIES	0	348	0	500
BOOKS & PUBLICATIONS	74	196	129	200
LOCAL TRAVEL	7,743	7,255	6,844	7,100
TRAVEL EXPENSE	0	100	0	100
EMPLOYEE TRAINING	1,763	1,500	720	1,500
REFUNDS	0	100	0	100
TOTAL OPERATING EXPENSES	9,580	9,499	7,693	9,500
INSURANCE	2,418	2,105	1,579	2,467
TELEPHONE	6,406	4,641	4,253	4,349
TOTAL INTERNAL SVCS COSTS	8,824	6,746	5,831	6,816
IN KIND COSTS	9,203	5,603	0	3,695
IN KIND COSTS	9,203	5,603	0	3,695
TOTAL ORGANIZATION	425,018	400,247	322,008	387,557